

Berwick Bassett and Winterbourne Monkton Parish Council

Minutes of the meeting of the council held at Winterbourne Monkton Church on Wednesday 9th March 2016 at 7.30pm.

Present: Cllr Bill Buxton (chair)
Cllr Stephen Fulford, Cllr Tony Iles, Cllr Jill Petchey
Cllr Simon Mellor,
Mrs Janice Pattison (clerk)
Mr Tim Pearce, Mr Simon Petchey

1. Apologies for absence

Cllr Nick Burnet, Cllr Lyn Bennett-Nutt

2. Declaration of Interests

There were no declared pecuniary interests in items on the agenda

3. Questions from the public

Mr Pearce informed the meeting that the lettering above the notice-board in Berwick Bassett, advising that Tonic Construction had donated the board, had been removed. PCSO Ritchie had been informed. It was agreed to place a notice inside the board where it would be less accessible. **Action** Cllr Buxton

Mr Pearce suggested that the agendas for meetings be published earlier. **Action** clerk.

Mr Pearce had been asked by an unnamed resident to raise the matter of the noise created by vehicles crossing the rumble strips on the A4361 and whether there was any evidence that their placement made a difference to speed of vehicles on the A4361. Councillors advised that the work had been carried out by Wiltshire Council Highways in conjunction with the installation of the 'gates' as their recommended solution to perceived speeding issues on A4361.

4. Minutes of meetings of 13th January 2016 and 3rd February 2016

The minutes of the meeting on 13th January 2016 were accepted as a true reflection of the meeting. Some amendments to the minutes of 3rd February were agreed and minutes of both meetings were signed

5. Matters Arising from meeting of 13th January 2016 and 3rd February 2016

13th January. Correspondence had been received from Mrs Henshaw confirming the outcomes of this meeting

3rd February. Following the meeting on 3rd February Mrs Buxton had amended her calculation of number of bedrooms created by the proposed Manor Farm Development from 49 to 37

6. Reports

a. Finance

The clerk reported that no cheques had been issued since the last meeting.

Council spending is well within the council's budget with an underspend expected in the region of £200.

A request had been received from the group organising the Parish Party for the Queen's 90th birthday for a donation to the costs of the party. A donation of £200 had already been agreed. The funding for this was budgeted in the 2016/17 budget. Mr Pearce was managing a separate account for the purpose of financial administration of the party and it was agreed to make a cheque payable to Mr Pearce to be paid into this account. Mr Pearce was asked to provide a breakdown of expenditure after the event and to ensure that all residents of both villages were invited to the event.

b. Planning

15/0022/FUL Winterbourne House, Berwick Bassett. Revised

Permission had been granted for the new plan with smaller footprint and a lower ridge height.

16/00057/FUL Christmas House, Winterbourne Monkton, Wiltshire SN4 9NW
Change to driveway to include hardscaping which may encroach upon land with agricultural planning status

Planning permission has been granted with conditions on the applicant as to the use of the land

16/00056/CLE Christmas House, Winterbourne Monkton, Wiltshire SN4 9NW
Certificate of Lawfulness for use of office building as a Shiatsu and Acupuncture therapy room

The Certificate of Lawfulness has been granted permitting the use of the office as Shiatsu and Acupuncture therapy room for up to 4 clients per day on 3 days in the week.

Planning application 15/02818/OUT

Land at rear of Old School House, Winterbourne Monkton SN4 9NW

Erection of 3 bed dwelling with all matters reserved except for means of access
Appeal lodged.

The appellant has submitted their final response. A site visit needs to take place with a decision expected within 7 weeks of this visit

16/00151/FUL (14/02910/FUL)

Manor Farm Winterbourne Monkton, Wiltshire SN4 9NW

Demolition of agricultural buildings, conversion of Long Barn to form 3 no. dwellinghouses, conversion of cartshed to form single dwellinghouse, erection of 8 dwellings. Erection of community building (D1) erection of employment building (B1 & B8) extension to private way, car parking and associated landscaping . Revised application

Response is not expected until 18th April

c. Rivers

The water table is now very high

d. Footpaths

Cllr Fulford reported that the hedge beside the School Lane Footpath at the church end was overgrowing the path. This is the responsibility of Manor Farm but it was anticipated that volunteers would trim this as the weather warmed

e. Roads

There are a number of potholes on the main village road in Winterbourne Monkton. These have been reported to Wiltshire Council by Cllr Bennett-Nutt and individuals on the Wiltshire Council website. These should be followed up.

Action Cllr Bennett-Nutt

During the days immediately preceding the meeting the village road in Winterbourne Monkton had been flooded at the soakaway opposite Monkton Lea. Wiltshire Council have not agreed to do any works that might prevent this. It was agreed that Cllrs Iles and Buxton would meet with the owners of Winterbourne Lodge to see whether it could be agreed to install a pipe between soakaway and bourne. **Action** Cllrs Iles and Buxton

f. Broadband

There has been no development in this area.

Other Reports

g. Avebury World Heritage Site

There has not been a meeting of the World Heritage Site since last Council meeting

h. Marlborough Area Board

Cllr Iles attended the recent meeting at which Emergency Planning was discussed (see below).

i. Police

Police are continuing to investigate hare coursing.

j. Clerk

The clerk recommended that councillors produce reports prior to meetings to facilitate less verbose meetings.

7. Wiltshire Council Public Transport Review

Wiltshire Council is conducting a review into public transport services in Wiltshire. All residents are invited to reply to a survey

Mr Fielder had made enquiries regarding the number 49 bus from Swindon to Trowbridge stopping at the village stops on the A4361. He was assured that no cuts are planned to this service. Services to Marlborough, however, may not be similarly protected.

8. Transparency Code for Smaller Authorities

The grant had been approved and cheque received. It was agreed to proceed with the company parishcouncilwebsites.org.uk. A name of bbwmpc.org.uk was agreed. The website chosen would allow additional information apart from the legal obligations to be included. Mr Pearce had agreed to design and develop this community area of the website. The clerk would administer the area required by the transparency code. A meeting of clerk, Mr Pearce and Cllr Fulford would take place to agree design of overall website and a proposed sitemap. Cllrs were asked to input any suggestions as to the design and character of the site. They were also asked to supply photos of themselves with a brief personal summary of maximum 50 words. **Action** clerk and councillors

9. Clean for the Queen

The national project Clean for the Queen project had taken place on the weekend of 5/6 March. This was considered too early in the year although councillors would like to take part. A date of May 14th was agreed. Meet at 2pm going into the evening as necessary. Two groups would carry out the work. The Winterbourne Monkton volunteers would meet at the standing stones on the layby and the Berwick Bassett volunteers would meet at the triangle. Works would concentrate on litter picking on footpaths and village roads. The main road and lay-by would be left for Wiltshire Council. Equipment would be provided by Wiltshire Council but rubbish could be left in the skips at Winterbourne House. All would meet at Winterbourne House for refreshments at the end of the day

10. Footpath Riparian Mapping

The mapping of the outlying farms will be undertaken with the cooperation of landowners. Cllr Iles will provide maps by the next meeting and Cllrs and clerk will liaise with landowners **Action** Cllr Iles

11. Emergency Planning

Cllr Iles had attended a special meeting of Marlborough Area Board at which Emergency Planning was discussed. The new recommended template of the Emergency Plan had been circulated to councillors. Wiltshire Council requires the initial contact information to be provided as soon as possible. Cllr Petchey agreed to undertake this. **Action** Cllr Petchey

12. Annual Parish Meeting

The date for the Annual Parish Meeting was set for April 13th. A representative from the World Heritage Site had been invited and agreed to give a short presentation. County Cllr Milton and local police had also been invited. Cllr Buxton will circulate last years report and Councillors will complete the relevant section with actions undertaken during the year **Action** Cllr Buxton

13. Welcome Leaflet

The text of the Welcome Leaflet was no longer available. Mr Bob Pawsey visits all new residents in Winterbourne Monkton and gives them a copy of his village map with contact details. It was considered that this was sufficient as within months the Parish Council website will be live and will contain information such as church and social activities

14. Confirmation of items for Press Release

It was agreed to advise residents about the arrangements for the Annual Parish Meeting, Clean for the Queen and the Community Party for the Queen's birthday. Residents will also be reminded to complete the survey with regards to Public Transport. **Action** clerk

15. Date of next Meeting

The next meeting will be the Annual Parish Meeting to be held on 13th April at 7.30pm. The following meeting will be the Council AGM on 11th May at 7.30pm followed by the first full council meeting of the 2016/17 year

The meeting closed at 9.40 pm