

Berwick Bassett and Winterbourne Monkton Parish Council

Minutes of the meeting of the council held at Winterbourne Monkton Church on Wednesday 6th September 2017 at 7.30pm.

Present: Cllr Jill Petchey (chair)
Cllr Stephen Fulford, Cllr Mark Saunders
Cllr Andrew George-Perutz, Cllr Lyn Bennett-Nutt
Mrs Janice Pattison (clerk)
1 member of the public

1. Apologies for absence
Cllr Gary Higgins
2. Declaration of Interests
There were no declared pecuniary interests in items on the agenda
3. Questions from the public
There were no questions not directly related to specific items on the agenda
4. Minutes of meetings of 5th July 2017
The minutes of the meeting were accepted as a true reflection of the meetings.
Proposed Cllr Petchey, Seconded Cllr Fulford
5. Matters Arising from meeting of 5th July (not covered elsewhere in the minutes)
A small conservatory is being constructed at 9 The Beeches. The hot tub is no longer in a parking bay. There is a renewed issue with car parking on the side of the road near the footpath which results in other vehicles having to drive off the edge of the road. It was agreed to contact Aster Housing. [Action Clerk](#)
Tony Iles has confirmed that he will repair the path from Christmas House to Winterbourne House where the spring crosses it.
Wiltshire Council has confirmed that there have been no materials available to repair Winterbourne Monkton Byway 1. A new signpost indicating Bridleway 2 has been knocked over. This will be reported to Wiltshire Council. [Action Cllr Petchey](#)
Cllr George-Perutz has visited farmers in Berwick Bassett and now has ascertained ownership of the farm lands and footpaths east of the A4361. Cllr Fulford will obtain a 1:2000 scale map so that the information can be transferred. [Action Cllr Fulford](#)
6. Reports
 - a. Finance
No cheques have been issued since the last meeting
The council has not been invoiced for recent church rental
Councillors agreed to apportion the payment of the donations part of the budget equally to Citizens Advice Bureau, Church Building Fund and Upper Kennet News at £40 each
A budget will be prepared showing a 1% increase on all statutory payments and budget items other than those not used this financial year

b. Planning

[16/00151/FUL](#) Manor Farm Winterbourne Monkton Swindon Wiltshire SN4 9NW

Demolition of agricultural buildings, conversion of Long Barn to form 3 no. dwelling houses, conversion of cart shed to form single dwelling house and erection of 8 dwellings. Erection of community building (D1), erection of employment building (B1 & B8), extension to private way, car parking and associated landscaping (revision to planning permission 14/02910/FUL).

Amendment

The amendment involves the removal of the business premises from the plan. The applicant has stated that if the business premises remain then there will be insufficient funds available to build the 3 affordable houses (2 for family of 4 and 1 for family of 5). Councillors unanimously agreed that the business premises should remain. A reply had been made to Wiltshire Council to this effect but Cllr Saunders will write again confirming the response of the council.

It was noted that the council, clerk, chair or planning officer, had not received notification of this application. The planning officer, Karen Guest, has agreed to look into the reason for this. [Action Cllr Saunders](#)

Planning application 17/04666/REM

Land to the Rear of Old School House Winterbourne Monkton Wiltshire SN4 9NW

Reserved Matters Application seeking approval for all reserved matters, including Appearance, Landscaping, Layout & Scale, on application 15/02818/OUT (Erection of 3 bed dwelling)

This application had been approved with a number of conditions. No development can commence until the arrangements for disposal of surface water have been approved. An amount of debris remains on the site which the owner had said would be removed. It was agreed that Cllr Saunders would write to him and remind him. [Action Cllr Saunders](#)

c. Rivers

The bourne was still dry. It was confirmed that empty sandbags were kept in Winterbourne Monkton at the church and at 191, Winterbourne Monkton and in Berwick Bassett at Home Farm House

Additional grit is kept at Tonic Construction

The member of public present asked when the bourne would be cleared. The clerk confirmed that the Environment Agency had downgraded the flood risk in the parish area and hadn't cut the bourne bottom for several years. It is the riparian landowners' responsibility to clear plant growth from the part of the bourne abutting their land. In practise the owners of Christmas House and Owl Cottage usually trim the bourne bottom downstream of their properties and a farmer in Berwick Bassett clears the bulrushes in the bourne in Berwick Bassett

d. Footpaths

A bin has been erected on the Church end of Church Lane Footpath and is being used and emptied regularly.

Cllr Fulford has investigated the possibility of registering the circular path in the Manor Farm field between pub and church as an historic footpath and also the

verge outside Middle Farm. It is unlikely that the circular path could be considered. Historic documents show that the verge outside Middle Farm may be Highways land. Cllr Fulford will continue to investigate. [Action Cllr Fulford](#)
A resident had asked for permission to cut back the trees overhanging the footpath at the bourne end of School Lane Footpath. The landowner here did not reply to communications so the advice was to cut the trees as required but to leave the branches on the landowners' property

e. Roads

Cllr Bennett-Nutt will meet with the Wiltshire Council Highways Officer in the coming weeks. Issues to be raised include potholes, flushing out drains and soakaway.

The fascias at the corner of Cherry Tree Lodge have again been damaged by large vehicles turning. The owner has requested that the Parish Council request a bollard be installed at the corner to delineate the footpath. Previous enquiries have indicated that the white line on the road does not indicate the existence of a footpath but options will be discussed with the Highways Officer. [Action Cllr Bennett-Nutt](#)

Verges by the egresses onto the A4361 have been cut by the steward. Cllr Bennett-Nutt will continue to liaise with him

Complaints had again been made by residents living at the junction of Hain Lane and A4361 about the noise generated by the decaying road surface on the A4361. This has already been raised to Wiltshire Council

Councillors felt it was worth investigating again whether a lowering of the speed limit on the A4361 was possible. [Action Cllr Bennett-Nutt](#)

f. Broadband

Cllr George-Perutz will attend a meeting with Claire Perry in Devizes on 28th September

Other Reports

g. Avebury World Heritage Site

There has been nothing to report

h. Marlborough Area Board

Cllr Saunders attended the last meeting which was well attended. Various grants were awarded

i. Police

There have been further incidents involving hare coursers in the area. 4 x 4's continue to use the byway by Westfields and then continue through the village. One car which was being chased by the gamekeeper could have caused a very nasty accident as it travelled at speed through Church Lane trying to escape as it was pursued by the gamekeeper.

8. Provision of defibrillator

Cllrs. Bennett-Nutt and Petchey met with Julia Doel from South Western Ambulance. She explained their One-stop Scheme which includes Provision of a Cabinet, Defibrillator plus battery, pads, rescue ready kit, Annual awareness session and all replacement parts replaced with the 4 year period.

The Parish Council would be responsible for the installation costs which would involve an electrician hooking the cabinet up to electricity and someone screwing the cabinet onto a wall or posts. The machine has to be hard wired so as to provide power/light and a heater.

The cost for this scheme is £1,899 plus VAT = £2,160 (VAT can be reclaimed)

Additional units would be £1,000 plus VAT.

The total for 3 machines would therefore be £4,660 incl VAT

The equipment would require at least 3 to 4 people who would be available to carry out visual checks on a daily basis and report monthly.

The ideal location for the machine would be approx 200 metres from where it would be used. This would mean that at least two machines would be required in Winterbourne Monkton and one in Berwick Bassett. The exact location for the equipment would need to be discussed with residents with the church,

Highwayman's Cottage and the clerk's house being suggested in Winterbourne Monkton and Manor, or Home Farm in Berwick Bassett. The clerk will ask Aster Housing if there was power in the garages and whether this might be a possibility. Cllr George-Perutz will talk to the owners of the farm houses in Berwick Bassett. The Scheme would run for 4 years and the process would then need repeating.

It was unanimously agreed to proceed with the rental scheme as all costs, insurances etc are included. There would need to be money available for replacement in 4 years time and for any overheads. The cost of electricity would be investigated. [Action Cllr Petchey](#)

There is £1800 remaining for 2 years of 'Village Project' monies and sufficient funds to cover up to 50% of the cost. It is anticipated that Marlborough Area Board will provide match funding for the other 50%. Cllr Saunders will commence the application [Action Cllr Saunders](#)

10. General Data Protection Regulation and Freedom of Information

The clerk confirmed that access to council documents and minutes were available to the public either in person or by email

The new General Data Protection Regulation has more stringent guidelines on the keeping of data pertaining to the public. The clerk confirmed that the only data maintained was that required to demonstrate that members of the public had requested to have their email addresses added to the council circulation list and the electoral roll. Cllr Petchey suggested that keeping all Council data on a separate bespoke computer may be prudent. The clerk will ask WALC for their advice. There is funding remaining in the Transparency Fund grant to purchase a laptop. Action clerk

10. Confirmation of items for Press Release

There was nothing to report

11. Date of Next Meeting

The next meeting will be Wednesday November 1st

The meeting closed at 9.55 pm