

DRAFT

Berwick Bassett and Winterbourne Monkton Parish Council

Minutes of the meeting of the council held at Winterbourne Monkton Church on Wednesday 3rd January 2018 at 7.30pm.

Present: Cllr Jill Petchey (chair)
Cllr Stephen Fulford, Cllr Mark Saunders, Cllr Gary Higgins
Cllr Andrew George-Perutz, Cllr Lyn Bennett-Nutt
Mrs Janice Pattison (clerk)

1. Apologies for absence
There were none
2. Declaration of Interests
There were no declared pecuniary interests in items on the agenda
3. Questions from the public
There were no members of the public present
4. Minutes of meetings of 1st November 2017
The minutes of the meeting were accepted as a true reflection of the meeting.
Proposed Cllr Petchey, Seconded Cllr Fulford
5. Matters Arising from meeting of 1st November 2017 (not covered elsewhere in the minutes)
The dog poo notices have been laminated and posted. Cllr Petchey has had requests from residents for more
Cllr Higgins continues work on the Emergency Plan. Concentrating on specific emergencies such as flooding and power outage may be preferable. [Action Cllr Higgins](#)
6. Reports
 - a. Finance
Cheques have been issued for £45 for rental of the church for meetings in July, September and November. (100360)
A laptop has been purchased and a cheque raised for this purchase at £368.38 (100362)
A cheque was raised for £64.99 for clerk ink cartridges
The Berwick Bassett noticeboard has been repaired
A form was completed adding additional councillor signatories for council bank accounts . This will be sent to HSBC in Devizes
It was agreed to submit the precept request to Wiltshire Council as agreed at the meeting in November. [Action Clerk](#)
 - b. Planning
[16/00151/FUL](#) Manor Farm Winterbourne Monkton Swindon Wiltshire SN4 9NW

DRAFT

Demolition of agricultural buildings, conversion of Long Barn to form 3 no. dwelling houses, conversion of cart shed to form single dwelling house and erection of 8 dwellings. Erection of community building (D1), erection of employment building (B1 & B8), extension to private way, car parking and associated landscaping (revision to planning permission 14/02910/FUL).

Amendment

In addition to the removal of the industrial premises from the plan, to which the Parish Council has already raised an objection, a number of queries were raised. Discrepancies were found with respect to ownership of the site, with the section 106 document stating different details to the 16/00151/FUL planning application. A number of outstanding questions from external bodies remain outstanding including the plan for an event at a neighbouring potential hazardous site.

Questions were raised as to the legitimacy of the section 106 agreement and to the precise nature of commitment for the Community Building and sums allocated to the initial maintenance of the Community Building and play area. Cllr Saunders will discuss this with Wiltshire Planning and submit a response. [Action Cllr Saunders](#)

c. Rivers

The bourne has water but there have been no indications of likely flooding in recent heavy rain. It was noted that the new resident of Manor Farm Cottages has planted hedging near to the bourne Councillors attention was drawn to the Environment Agency regulations about planting close to the bourne referring to the publication “Living on the Edge” which outlines the responsibilities of riparian landowners including planting requirements

d. Footpaths

Cllr Fulford has received mapping from the Land Registry showing the land adjacent to the A4361. It confirms that the land by Middle Farm between the wall and the A4361 belongs to Middle Farm. Cllr Fulford will continue with the registration of a permissive path across this piece of land between the layby and Church Lane [Action Cllr Fulford](#).

It was agreed not to pursue the circular path in the field between church land, rear of The New Inn and Christmas House for the time being

A discussion about Kissing Gates was postponed to the next meeting

e. Roads

Cllr Bennett-Nutt met with the Wiltshire Council Highways Officer on 15th November together with members of the public and Cllr Petchey. Notes from this meeting are included at the end of these minutes.

Following this meeting bollards have been erected outside Cherry Tree Lodge in order to prevent turning vehicles hitting the roof of the single storey building and causing damage. They have been placed at the road boundary. There have been some expressions of concern from residents that these appear to narrow the road to single vehicle width at this point but also supportive of a measure to reduce the speed of traffic entering the village and prevent damage to the house.

The road surface at the junction of Hain Lane and A4361 continues to deteriorate. It is being investigated that Balfour Beatty may have installed an incorrect surface and will therefore be responsible for replacing this surface with a correct one. Cllr Bennett-Nutt will send an email to Martin Cook to ask him to confirm this and to

DRAFT

the County Councillor to request the surface be replaced at the expense of Balfour Beatty. [Action Cllr Bennett-Nutt](#)

Cllr Bennett-Nutt had requested that a speed reduction on A4361 should be investigated. The criteria for this are the same as when a previous attempt was made. The Parish Council will be required to fund the research required to prove the eligibility for the speed reduction and make a financial contribution to the implementation. As there is uncertainty as to the qualification it was decided not to commit parish council monies to this at the current time.

During the meeting with Wiltshire Council it was suggested by Wiltshire Council that the road layout of the Hain Lane Junction was incorrect and that kerbing could be re-installed to reform the junction reducing risk to traffic entering and exiting the White House properties and to Cherry Tree Lodge. For the reasons outlined above it was decided not to pursue this matter at this time

On the advice of the Wiltshire Council officers the gate usually positioned at the top of the track by Westfield House had been closed and fastened. This was to slow down hare coursers who travel at speed down the track. It is legal to put a barrier across a BOAT provided it is easily opened. Unfortunately the gate was fastened in a way that it could not be opened and this was blocking the BOAT to pedestrians as well as vehicles. Once this was raised to the Parish Council the gate was refastened in a way that it could be easily opened. Since then the gate has been completely removed. It is assumed that the landowner has removed the gate. It was agreed that the clerk would write to the landowner to explain why the gate had been closed and ask for the gate to be replaced. [Action clerk](#)

f. **Broadband**

There were no further developments

Other Reports

g. **Avebury World Heritage Site**
Nothing since last meeting

h. **Marlborough Area Board**

The next meeting is on January 23rd. Cllr Fulford or Cllr George Perutz will attend

9. **Co-option of Councillor for Berwick Bassett**

Mrs Helen Ramsay from Berwick Bassett has applied to be co-opted to the Vacancy in Berwick Bassett. The election of Mrs Ramsay was proposed by Cllr Petchey, seconded by Cllr George-Perutz and elected unanimously

10. **Provision of defibrillator**

Cllr Saunders submitted the application to the 'Health and Wellbeing' fund. The application was returned to Cllr Saunders for some improvements and will be resubmitted. [Action Cllr Saunders](#)

A household in Hain Lane has offered to host one of the defibrillators on their garage wall which is easily accessible. Cllr Petchey also offered an outside wall on her home, A site has also been identified in Berwick Bassett. It is proposed to progress with these locations

DRAFT

11. Speed restriction on the A4361

See “roads” above

12. Confirmation of items for Press Release

The clerk inform residents of the reason for the bollards on Hain Lane, of the requirement to clear run offs and cut back overhanging trees and of the date of the Annual Parish Meeting. [Action clerk](#)

13. Date of Next Meeting

The next meeting ordinary meeting will be Wednesday 7th March 2018. Councillors were requested to bring a short summary of the years work for the Annual Report. [Action Councillors](#)

Other future meeting dates Wednesday 4th April 2018 Annual Parish Meeting (Assembly) and 2nd May 2018 Annual Meeting of the Council followed by ordinary council meeting

The meeting closed at 9.40 pm