

DRAFT

Berwick Bassett and Winterbourne Monkton Parish Council

Minutes of the meeting of the council held at Winterbourne Monkton Church on Wednesday 4th July 2018 at 7.30pm.

Present: Cllr Jill Petchey (chair)
Cllr Andrew George-Perutz,
Cllr Lyn Bennett-Nutt, Cllr Helen Ramsay
Mrs Janice Pattison (clerk)

1. Apologies for absence
Cllr Gary Higgins, Cllr Mark Saunders
2. Declaration of Interests
There were none
3. Questions from the public
There were no members of the public present.
4. Minutes of meetings of 2nd May and 7th June 2018
The minutes of the meeting were accepted as a true reflection of the meeting.
5. Matters Arising from meeting of 2nd May 2018 (not covered elsewhere in the minutes)
All matters are referred to later in the minutes
6. Reports
 - a. Finance
The internal audit has been completed. This council opted out of the full external audit but the documents required by the external auditor have been provided and the documents required by the auditor and transparency code have been uploaded to the website. The notice of public right to view the accounts has been displayed on the noticeboards and website. The period ends on July 13th

The precept has been received
One cheque has been issued
100369 150.65 Insurance

Payment has been requested for the printing of the Parish Plan Questionnaire
100400 27.29 Printing
 - b. Planning
There have been no new applications
There are been no further developments at The Old Dairy, The New Inn or School Lane Footpath
The inaugural meeting of the community building committee has yet to be held
 - c. Rivers
There has been nothing new to report

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d. Footpaths

A resident reported that the public footpath at the top of Mill Lane had been blocked by overgrowth. Cllr Ramsay will talk to the tenant [Action Cllr Ramsay](#) Cllr George-Perutz advised that the footpath between Tonic construction and Berwick Bassett is overgrown. The clerk will contact the owner. [Action Clerk](#) The direct footpath/cycleway remains a desirable outcome. Cllr Ramsay continues to attempt to contact Sustrans

e. Roads

Wiltshire Council have advised that the painting of double yellow lines at the junction of the access to Berwick Bassett and the A4361 would be expensive and not policed so would be ineffective. It was agreed to place some cones at that location to see if they help solve the problem [Action Cllr Bennett-Nutt](#) Several cars received Parking Tickets when parked in the area used for parking opposite the Beeches on Solstice Night. Residents have asked the council to support their claim that the tickets were invalid. The clerk has contacted PC Stonestreet to ask if she has more information as to the reason for the tickets and is awaiting a reply. In the meantime, affected residents are advised to appeal the tickets. [Action Cllr Bennett-Nutt](#)

f. Broadband

There has been nothing new to report

Other Reports

g. Avebury World Heritage Site

There has been no meeting since the last council meeting

h. Marlborough Area Board

Cllrs Saunders and George-Perutz attended. Cllr George-Perutz reported that grants had been allocated to The White Horse at Winterbourne Bassett for a new kitchen and to various village community projects. He advised that this council apply for grants towards the new Community Building when the time came to detailing plans

9. Notification of Councillor Vacancy for Winterbourne Monkton

Cllr Fulford has resigned from the council due to an imminent move from the area. The vacancy has been advertised and will be formally advertised on Wiltshire Council website. Co-option will be discussed at the next meeting

10. Provision of defibrillators

The defibrillators have been installed. The defibrillator fitted near the church has an electrical fault on the yellow cabinet which has been referred to South West Ambulance Service, attempting to resolve the problem. The fault does not affect the use of the defibrillator.

Training will take place on July 17th and has been advertised widely

The clerk wrote to the hosts of the defibrillators to thank them and offer payment to cover electric costs. Councillors agreed to issue the payment without the payment being requested. Proposed Cllr Petchey, Seconded Cllr Bennet-Nutt.

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11. Production of Questionnaire for Parish Neighbourhood Plan

The questionnaire has been distributed by hand to all households. They will be returned by the end of July and collated. The questionnaire had been created using successful questionnaires from other villages, combining them and including specific references for this community

Wiltshire Council offer documentation and assistance with establishing a community plan and would attend a meeting if requested. This was not considered necessary at this stage

It was noted that The Community Infrastructure Levy amount payable to the parish for the Manor Farm Development, goes from 15% to 25% of the total charged by Wiltshire Council, IF we have a community plan in place before the work commences.

15. Confirmation of items for press release

There is little to report in this months Upper Kennet News [Action Clerk](#)

16. Date of Next Meeting

The next meeting will be Wednesday 5th September 2018

The meeting closed at 9.30 pm