

DRAFT

Berwick Bassett and Winterbourne Monkton Parish Council

Annual Meeting 2021

Minutes of Annual Meeting of the Council held on Wednesday June 16th 2021 at 7.30 pm, at St Mary Magdalene Church, Winterbourne Monkton

Present: Cllr Mark Saunders(chair), Cllr Andrew George-Perutz,
Cllr Colin Pattison, Cllr Helen Ramsay,
Mr Simon Petchey
Mrs Janice Pattison (clerk)

1. Appointment of Chairman
Cllr Mark Saunders was appointed chairman of the Parish Council. (Proposed Cllr George-Perutz, seconded Cllr Ramsay)
2. Acceptance of Office of New Councillors
Following the election on 6th May 2021 Cllr Andrew George-Perutz was elected but the council was inquorate. A further election was to be held on 24th June. Councillors Petchey, Saunders, Ramsay and Pattison were elected unopposed. At this meeting Cllrs Saunders, Ramsay, Pattison and George-Perutz signed declaration of office, witnessed by the Clerk. Cllr Petchey decided not to continue as Councillor and has not signed the declaration of office
3. Apologies for absence
There were no apologies for absence
4. Minutes of Annual Meeting 2020
The Annual Meeting in 2020 was not held due to the Covid-19 regulations. All councillors agreed that all councillors continued in current roles The minutes of the annual general meeting 2020 were accepted as a true reflection of the decision
5. Appointment of vice-chair
Cllr Andrew George-Perutz was appointed vice-chair of the Parish Council (Proposed Cllr Saunders, seconded Cllr Ramsay)
6. Consideration of Candidates for co-option to Vacancies
Cllr Neil Kirk from Winterbourne Monkton had applied to be co-opted as councillor for Winterbourne Monkton having been working away at the time of nominations for election. The co-option was proposed by Cllr George-Perutz and seconded by Cllr Ramsay and unanimously supported
The council consists of 5 councillors with 2 vacancies in the Winterbourne Monkton Ward of the Parish Council.

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7. Appointment of officers

The following officers were appointed

	Proposed	Seconded
7.1. Planning	Cllr Pattison	Cllr Saunders
7.2. Roads and Transport	Cllr Ramsay	Cllr George-Perutz
7.3. Public Footpaths	Cllr Saunders	Cllr George-Perutz
7.4. Emergency and Flooding	Cllr Kirk	Cllr Ramsay
7.5. Broadband	Cllr George-Perutz	Cllr Saunders
7.6. Website social co-ordinator	Cllr George-Perutz	Cllr Ramsay
	Cllr Pattison	Cllr Saunders

8. Appointment and acknowledgements of representatives to external bodies

8.1. Avebury World Heritage Site steering group	Mr George-Perutz
8.2. Marlborough Area Board	Cllr George-Perutz
7.3 Police Contact/Consultative Committee	Cllr Kirk
7.4 Avebury Social Centre	Cllr Ramsay

9. Appointment to Village Hall Committee

The Village Hall Committee will be a full committee of the Parish Council. All meetings will be public and minutes made public. All other meeting regulations for main Council will be followed. All decisions including financial will be approved by main Council. Parish Councillors assigned to the committee were Cllr Saunders, Cllr George-Perutz and Cllr Ramsay. Lay Advisory Members are Simon Petchey, Lyndsey Robinson, Jane Brookes and Sandra Elliot. Jane Parker has left the group and Stella Hall and Penny Gold have expressed an interest in joining the group

10. Certificate of Exemption from Audit

The Certificate of Exemption from Audit (AGAR 2020/21) was signed following the last PC meeting and approved at this Annual Meeting

11. Confirmation of Declaration of Interest, Standing Orders and Code of Conduct

Councillors confirmed their public declaration of interest and agreed the Code of Conduct of this Parish Council. The Standing Orders were confirmed. It was agreed that reports on activities between meetings be circulated prior to the agenda so agenda and reports can be circulated together

The meeting closed at 8.30pm