

# DRAFT

## **Berwick Bassett and Winterbourne Monkton Parish Council**

Minutes of the meeting of the council held on Wednesday 2<sup>nd</sup> March 2022 at 7.30pm.at St Mary Magdalene Church Winterbourne Monkton

Present: Cllr George-Perutz (chair), Cllr Colin Pattison,  
Cllr Helen Ramsay, Cllr Ben Woodward  
County Cllr Jane Davies

Mrs Janice Pattison (clerk)

The meeting commenced with a reflection on the situation in Ukraine and expressions of sympathy and support of the Ukrainian people

1. Apologies for absence

Cllr Mark Saunders, Cllr Neil Kirk

2. Declaration of Interests

There were no declarations of interest

3. Questions from the public

There was one member of the public present.

The member of the public advised the meeting that a vehicle had been parked on the footpath connecting Church Lane to Old Dairy Lane. The sarsen stone bollard is several metres up the footpath enabling vehicles to park on the Church Lane end.

The member of the public requested that the stone be moved or an additional form of obstruction be positioned to prevent vehicle parking. Cllr Saunders to speak to site developers. Action Cllr Saunders

The member of the public also advised the meeting that the footpath along the bourne between school lane footpath bridge and the kissing gate was very muddy. Cllr George-Perutz advised that Wiltshire Council were providing materials for repair but not until the Spring

4. Minutes of meetings of October 6<sup>th</sup>, November 10<sup>th</sup> 2021 and January 12<sup>th</sup>

The minutes of October 6<sup>th</sup> and November 10<sup>th</sup> had been amended to reflect comments from a member of the public. The minutes of all 3 meetings were accepted as reflective of the meetings and signed by the chairman of the meeting.

5. Matters Arising from meeting of 12<sup>th</sup> January (not covered elsewhere in the minutes)

All matters arising are covered elsewhere

6. Reports

a. Finance

No cheques have been issued.

A standing order has been set up to pay the Data Protection Registration. This reduces the payment to £35 per annum

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The council has not paid any bills since May 2021. Still needing to be paid is the bill for Netwise for the website. Council has not paid for the use of the church and has not agreed any donations as yet..

Two mandates have now been given to HSBC to add 2 extra signatories to the account but confirmation that this has been accepted has not yet been received

At the council's request no further investigation has been made into a new bank account

The precept request was made to Wiltshire Council

The VAT refund on the notices bought in the last financial year has been approved. Registration still needs some work and the remainder of the VAT to claim

The accounts book for 2020-21 is ready for internal audit

b. Planning

Cllr Pattison reported that since the last council meeting, Council has received 3 new planning applications. and a TPO

PL/2022/00882

Avenue Farmhouse, Avenue Farm, SN4 9NW

Erection of Garage & Workshop

Councillors were asked to consider their view and advise Cllr Pattison by March 4th

PL/2021/11890

Field Adj 201 Winterbourne Monkton SN4 9NW

Installation of 12 ground mounted solar panels in field adjoining house

Information was circulated to councillors and neighbours consulted.

No objections were raised.

It has now been approved by Wiltshire Council

Works to trees at Winterbourne House had received no objections and had been approved by Wiltshire Council

A new planning application had been received too late for the agenda for this meeting

PL/2022/01365

7 Old Dairy Lane, Winterbourne Monkton, SN4 9ET

New garden fence and two new garden sheds

Cllr Pattison will consult with neighbours. Councillors were asked to view the particulars on Wiltshire Council website and express views by March 11<sup>th</sup>

c. Emergency and Flooding.

The defibrillators will be replaced in early summer

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d. Footpaths...

Cllr Saunders reported that a member of the public had raised concern about the condition of the public footpaths, particularly near the kissing gate by the School Lane Footpath Bourne Bridge (as also raised by the member of the public present) and also the footpath by the other Kissing Gates by Church Lane. Cllr Saunders has requested assistance from Stephen Leonard, Wiltshire Council footpath officer who will provide materials for repair but not until the Spring

With respect to a footpath across the front of Middle Farm, Cllr Saunders reported that as the owner has stated that there is no right of way across his land, Cllr Saunders has not pursued the matter. Without this, the only footpath from Church Lane and Old Dairy Lane to public transport with a hard surface is School Lane Footpath. Cllr George-Perutz and Cllr Ramsay will walk the footpaths with a particular respect to access to secondary school transport Action Cllrs George-Perutz and Ramsay

Cllr Saunders advised that in general the footpaths and the roads around the village would benefit from the Parish Steward activities and Wiltshire Council road sweeper. The footpath from Church Lane through to Old Dairy Lane is now open.

e. Roads

Cllr Ramsay reported that both Old Dairy Lane road signs were obstructing the views of fast moving on-coming traffic and have now been moved to enable clear views when exiting on to the A4361

There were also reports of three potholes along School Lane that Cllr Ramsay reported to Wiltshire Council and placed on the Parish Steward's job list for the potholes to be filled in on his next visit on the 2<sup>nd</sup> March 2022

The A4361 was closed on 2<sup>nd</sup>/3<sup>rd</sup> March between Winterbourne Monkton and Broad Hinton for resurfacing. Residents of our parish had been advised by Parish Council email and website notice. The specific point of resurfacing was the bridge over the upper Kennet Winterbourne where the fatal accident occurred

f. Broadband

Cllr George-Perutz has confirmed 2 email addresses for clerk and chair as [clerk@bbwmpc.org](mailto:clerk@bbwmpc.org) and [chairman@bbwmpc.org](mailto:chairman@bbwmpc.org)

BT has reduced its quotation for fibre to each property in Berwick Bassett to £1300 per property but this requires all properties to sign up to this. Cllr George-Perutz believes that most residents now have privately arranged broadband services which suit them, in particular the use of F1

g. Community Building

Cllr George-Perutz, a member of the Community Building Advisory Group reported that a meeting of the group had been held. Discussion included budgeting and quotes for purchasing equipment such as tables, crockery and blinds in preparation for the handover to the Parish Council. A bank account has been identified for the Community Hall. Fuller information including the creation of the Community Hall Charity will be given at a special council meeting to be held on March 23<sup>rd</sup>

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## 7. Other Reports

### h. Marlborough Area Board

Cllr George-Perutz was unable to attend the most recent meeting. No grants for equipment for the Community Hall were submitted. County Councillor Davies advised that the Area Board will no longer provide grants to Parish Councils. Applications for grants for equipment for the Community Hall will only be able to be made by a Charity which runs the Community Hall

### i. Police

There have been no reported incidents

## 8. Traffic issues on A4361. CATG progress

The objections by Avebury Parish Council to the proposed speed reductions being limited to 50mph not their preferred 40mph have been over-ridden and the implementation is planned for the financial year starting April 2022. The current estimate of cost to this Parish Council is less than £3,000. The invoice for the public consultation has still not been received.. Cllr George-Perutz continues to attend CATG meetings

## 9. The Queens Platinum Jubilee

The Spring Bank Holiday this year has been moved to the 1<sup>st</sup> week in June and an additional bank holiday added giving a long weekend from 2<sup>nd</sup> to 5<sup>th</sup> June. Different national occasions are organised for 2<sup>nd</sup> to 4<sup>th</sup> with Sunday 5<sup>th</sup> being a national Big Jubilee Lunch. The church in Winterbourne Monkton is organising a flower festival with teas available in the Community Hall on the Thursday, the New Inn is planning events on Friday and Saturday including live music and a hog roast. Initial casual enquiries of villagers have implied that residents would like the Sunday Jubilee lunch to take the form of a street party. Everyone in Berwick Bassett and Winterbourne Monkton villages will be invited. If an actual street party is to be held it will be difficult to find somewhere which limits access disruption. In addition a formal street closure must be applied for which must be done by the end of March. Councillors proposed that an 'off-road' field or garden be found but it would need to be big enough to host a large marquee in case of inclement weather and for the 200 residents of both villages. Cllr Ramsay suggested that Covered Occasions could be asked to provide the marquee. Cllr Pattison presented a short survey to be delivered to each resident in both villages to confirm resident's wishes and to identify a location. The survey would also be left in The New Inn where Cllr Woodward would also canvas opinion. Cllr Woodward advised that there would be no vehicles in the field of The New Inn that weekend Cllr Pattison will organise the survey. Cllrs to deliver. Cllr George-Perutz asked the clerk to pursue a road closure of request in case in should be needed

The member of the public left the meeting at this point

## 10. Consideration of applicant for co-option

.Mr Simon Petchey had applied for co-option, Proposed by Cllr Pattison and seconded by Cllr George-Perutz, Mr Petchey the co-option of Mr Petchey to the Council was agreed by councillors subject to agreement of the chairman of the council who was absent from the meeting

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## 11. Community Building

This item will be discussed at a special meeting to be held on March 23rd

## 12. Public Open Space Contribution – Section 106 Agreement

Cllr George-Perutz had opened communications with 2 farmers in Berwick Bassett but no conclusions have been reached. This item will be discussed at a special meeting to be held on March 23<sup>rd</sup>

## 13. Annual Parish Meeting Arrangements

The date for the meeting changed to 20<sup>th</sup> April. It is unlikely that the meeting can be held in the new Community Hall. An annual report will be prepared. Cllrs will provide a short summary of their area of responsibility and send to Cllr Saunders for compilation and delivery to residents by beginning of April. Action Cllr Saunders and all Councillors

## 14. Confirmation of items for press release

A notice for the Annual Parish Meeting will be sent. Action Clerk

## 15. Date of Next Meeting

The next meeting will be held on March 23<sup>rd</sup>. This will be a special meeting to discuss arrangements surrounding the Community Hall and Section 106 contributions. The Annual Parish Meeting (Assembly) will be Wednesday 20<sup>th</sup> April. The Annual Meeting of the Council and next full Council meeting will be held on 4<sup>th</sup> May

The meeting closed at 9.00 pm